

ALERT

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LOCKDOWN

**LOCKS, LIGHTS,
OUT OF SIGHT**

Occupants are asked to:

- Move away from sight
- Maintain silence
- Prepare to evade or defend

Staff are trained to:

- Lock doors
- Lights out
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend
- Account for staff and occupants



EVACUATE TO A LOCATION

Occupants are asked to:

- Leave stuff behind
- Bring their phone

Staff are trained to:

- Lead occupants to evacuation location
- Account for staff and occupants



SHELTER FOR A HAZARD USING SAFETY STRATEGY

Hazards might include:

- Tornado
- Hazmat

Safety Strategies might include:

- Evacuate to shelter area
- Seal the room

Occupants are instructed in:

- Appropriate hazards and safety strategies

Staff are trained in:

- Appropriate hazards and safety strategies
- Account for staff and occupants



LOCKOUT

SECURE THE PERIMETER

Occupants are asked to:

- Return to inside of building
- Do business as usual

Staff are trained to:

- Recover occupants and staff from outside building
- Increased situational awareness
- Account for staff and occupants
- Do business as usual



In the event of an evacuation, please take this card with you. To use this card during an Evacuation Assembly, fold along dotted lines so the appropriate message is outward facing.

OK

HELP

OK

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